Instructions for filling nomination form(s):

- 1. Only Relevant form, out of the 4 below mentioned forms, is to be furnished: (Download Nomination Form from: https://agaeapts.gov.in/Admin/Forms/Funds_2.pdf)
 - I. When the subscriber has a family and wishes to nominate one member thereof.
 - II. When the subscriber has family and wishes to nominate more than one member thereof.
 - III. When the subscriber has no family and wishes to nominate one person.
 - IV. When the subscriber has no family and wishes to nominate more than one person.
- 2. The person(s) nominated in **Column.1** or **Col.5** of **from-I&III** (or) **Column 6** of **form-II&IV** is/are not a family member(s).

As per AP GPF Rules, if the subscriber has a family, the nomination shall be in favour of members of family only and family includes as follows:-

In case of a **male** subscriber, the wife or wives, parents, children, minor brothers, unmarried sisters, deceased son's widow and children and where no parents of subscriber are alive, paternal grandparents.

Note:

- **I.** A Married subscriber cannot nominate any other than his (*i*) wife or wives; (*ii*) children or (*iii*) widow or widows and children of deceased son, so long as they are alive.
- II. In case the subscriber is a widower and nominates person other than his children or the widow and widows and children of a deceased son, he should certify on the form that he has no issue.
- **III.** A nomination with a condition or in favour of legal heirs cannot be accepted.

In case of a **female** subscriber, the husband, parents, children, minor brothers, **unmarried sisters**, deceased son's widow and children and where no parents of subscriber are alive, paternal grandparents.

- 3. Form having Corrections using whitener pen/striking off with pen (overwriting) in invalid.
- 4. The Nomination may/shall not be filled with different inks/hand writings.
- 5. Full Address of the nominee is to be furnished (in **column.1** of the form). Age of the nominee is maybe mentioned in relevant column.
- 6. The place, where nomination executed may be mentioned.
- 7. **Death** should not be mentioned in the contingency column of the form. However,
 - i. The wordings "in the event of legal divorce of Nominee" may be filled (or)
 - ii. A line may be drawn diagonally across the column (or)
 - iii. The wording "in the event of my subsequently acquiring family" (for the subscriber who has **no family**) may be filled.
- 8. The percentage of share for each person may be specified in Col.5/ Col.1 of the form.
- 9. Address and relationship of the alternate nominee is to be noted in Col.5/Col.6
- 10. The alternate nominee (in Column 5 of From-I&III or Column 6 of Form-II&IV) should be a person other than the principal nominee (in col.1) and the subscriber him/herself.
- 11. In case the subscriber has **only one member of his/her family** who has been nominated in col.
 - (1). The alternate nominee in Col. (5) may be filled in with the name of any person, but it should be specified in the column that "the alternate nomination shall become invalid in the event of the subscriber subsequently acquiring any other member(s) of his/her family".
- 12. If Alternate Nominee is not available to fill in Col.5/Col.6, A line may be drawn diagonally.
- 13. Nomination form is to be attested by the DDO.
- 14. Nomination form of the DDO should be attested by the next higher authority.
- 15. Full signature with date, occupation and address of the subscriber and two witnesses to his/her signature should be given in the space provided for the purpose at the bottom of form.
- 16. The date of execution of nomination should agree with the date of signature of the subscriber as well as the witnesses.
- 17. **Xerox**/Photo copy of nomination form is not accepted.
- 18. GPF Account No. may be furnished, if the Subscriber already had admitted into General ProvidentFund.
- 19.If the alternate nominee (col.5) is not a member of the family as provided in Rule 2 indicate the reasons. (Read instruction. 11)

I. When the su	ıbscriber has a j	family and v	vishes to nominate o	ne memb	er thereof.
Rule 2 of the Gener	al Provident Fu Fund, in the eve	nd (Andhra ent of my de	Pradesh) Rules to re	eceive the	f my family as defined in e amount that may stand come payable, or having
Name and Address of Nominee	Relationship with subscriber	Age	Contingencies on the happening of which the Nomination shall become invalid	of the po the right pass in t	ddress and relationship erson, if any, to whom to of the nominee shall he event of his asing the subscriber.
Dated:		_ Place:		_	
			Name of the subs	criber:	Signature of subscriber
Two witnesses to	signature:				

GPF ACCOUNT NO.:____

^DDO/Head of Office

^Nomination proposals of **DDO to be counter signed by Next immediate higher authority.** If the alternate nominee (col.5) is not a member of the family as provided in **Rule 2** *indicate the reasons*. (**Read instruction. 11**)

 Signature:
 Name :

 Signature:
 Name :

i)

ii)

GPF ACCOUNT NO	
GPF ACCOUNT NO	• •

II. When the subscriber has family and wishes to nominate more than one member thereof.

I hereby nominate the persons mentioned below who are members of my family as defined in Rule 2 of the General Provident Fund (**Andhra Pradesh**) Rules to receive the amount that may stand to my credit in the fund, in the event of my death before that amount has become payable or having become payable, has not been paid and direct that the said amount shall be distributed among the said persons in the manner shown below against their names:-

Name and Address of Nominee	Relationship with subscriber	Age	*Amount or share of accumulation to be Paid on each	Contingencies on the happening of which the Nomination shall become invalid	Name, address and relationship of the person, if any, to whom the right of the nominee shall pass in the event of his predeceasing the subscriber.
Dated:		Plac	e:		_
			Name	of the subscriber:	Signature of subscriber
Two witnesses	to signature	2 :			
i) Signature	:	Nan	ne :		
ii) Signature:		Nam	ne :		

^DDO/Head of Office

[^]Nomination proposals of DDO to be counter signed by Next immediate higher authority

^{*}Note: This column should be filled in so as to cover the whole amount that may stand to the creditof the subscriber in the fund at any time.

If the alternate nominee (col.6) is not a member of the family as provided in **Rule 2** *indicate the reasons.* (Read instruction. 11)

	GPF ACCOUNT NO.:_	
Form of Nomir	nation	

III. When the subscriber has no family and wishes to nominate one person.

I, having no family as defined in Rule 2 of the General Provident Fund (**Andhra Pradesh**) Rules, hereby nominate the person mentioned below to receive the amount that may stand to my credit in the Fund, in the event of my death before that amount has become payable or having become payable, has not been paid:-

Two witnesses i) Signature:	to signature:				
			Name of the subs	criber:	
					Signature of subscriber
Dated:		_ Place:		_	
Name and Address of Nominee	Relationship with subscriber	Age	* Contingencies on the happening of which the Nomination shall become invalid	of the po the right pass in t	erson, if any, to whom t of the nominee shall the event of his easing the subscriber.

^DDO/Head of Office

^Nomination proposals of DDO to be counter signed by Next immediate higher authority.

Signature: ______ *Name :* _____

ii)

If the nominee (col.1)/ alternate nominee (col.5) is not a member of the family as provided in **Rule 2** *indicate the reasons*. (Read instruction. 11)

^{*} Where a subscriber who has no family makes a nomination, he shall specify in this columnthat the nomination shall become invalid in the event of his subsequently acquiring a family.

GPF	ACCOUNT	NO.:		

IV. When the subscriber has no family and wishes to nominate more than one person.

I, having no family as defined in Rule 2 of the General Provident Fund (Andhra Pradesh) Rules, hereby nominate the persons mentioned below to receive the amount that may stand to my credit in the Fund, in the event of my death before that amount has become payable, or having become payable, has not been paid and direct that the said amount shall be distributed among the said persons in the manner shown below against their names:-

Name and Address of Nominee	Relationship with subscriber	Age	*Amount or share of accumulation to be Paid on each	**Contingencies on the happening of which the Nomination shall become invalid	Name, address and relationship of the person, if any, to whom the right of the nominee shall pass in the event of his predeceasing the subscriber.	
Dated:		Plac	ce:			
					Signature of subscriber	
	Name of the subscriber:					
Two witnesse	Two witnesses to signature:					
i) Signature	2:	Nar	ne :			

^DDO/Head of Office

*Signature:*______ *Name :*_____

ii)

[^]Nomination proposals of DDO to be counter signed by Next immediate higher authority

^{*}Note: - This column shall be filled in so as to cover the whole amount that may stand to the credit of the subscriber in the Fund at any time.

^{**}Note: - Where a subscriber who has no family makes a nomination, he shall specify in this columnthat the nomination shall become invalid in the event of his subsequently acquiring a family. If the nominee (col.1)/ alternate nominee (col.6) is not a member of the family as provided in **Rule 2** *indicate the reasons.* (Read instruction. 11)

GPF ACCOUNT	NO.:

I. When the subscriber has a family and wishes to nominate one member thereof.

I hereby nominate the person mentioned below, who is a member of my family as defined in Rule 2 of the General Provident Fund (**Andhra Pradesh**) Rules to receive the amount that may stand to my credit in the Fund, in the event of my death before that amount has become payable, or having become payable, has not been paid:-

Add	me and dress of minee	Relationship with subscriber	Age	Contingencies on the happening of which the Nomination shall become invalid	Name, address and relationship of the person, if any, to whom the right of the nominee shall pass in the event of his predeceasing the subscriber.
Nom (Spou Son)		Spouse /Daughter/Son	Years		Name of the Alternate Nominee(s): 1.Name: Share:% Relation: 2. Name:
	Address: , ,				Relation: Share:% 3. 4 Full Address of the Alternate Nominee : Note: Read Instruction No.10,11
Date	d:		Place:		
Two	witnesses to	signature:		Name of the subsc	Signature of subscriber
ii)	Signature:		Name :		
ii)	Signature:		Name :		

^DDO/Head of Office

[^]Nomination proposals of **DDO** to be counter signed by Next immediate higher authority. If the alternate nominee (col.5) is not a member of the family as provided in **Rule 2** *indicate the reasons.* (Read instruction. 11)

GPF ACCOUNT NO.:	
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II. When the subscriber has family and wishes to nominate more than one member thereof.

I hereby nominate the persons mentioned below who are members of my family as defined in Rule 2 of the General Provident Fund (**Andhra Pradesh**) Rules to receive the amount that may stand to my credit in the fund, in the event of my death before that amount has become payable or having become payable, has not been paid and direct that the said amount shall be distributed among the said persons in the manner shown below against their names:-

			*Amount	Contingencies	Name, address and
Name and	Relationsh		or share of	on the	relationship of the person, if
Address of	ip with	Age	accumulati	happening of	any, to whom the right of the
Nominee	subscriber		on to be	which the	nominee shall pass in the
			Paid on	Nomination	event of his predeceasing the
			each	shall	subscriber.
				become invalid	
Names Of the					Name of the Alternate
Nominees:				Read	Nominee(s):
1.Name:	Relation.1	Years	Share. 1: <i>a</i> %	Instruction	
					Relation: Share:_%
2. Name:	Relation.2	Years	Share.2:b%	No.07	2. Name:
					Relation: Share:%
3.Name:	Relation.3	Years	Share.3:c%		3.
4.					
4 .					Full Address of the
Full Address:			Note:		Alternate Nominee:
run Address.			(a+b+c)% =100%		
, 			-10070		
,					Note: Read Instruction
,					No.10,11
Dated:		Place	:	<u> </u>	
					<u> </u>
					Signature of subscriber
			A /		
			Nan	ne of the subscrib	er:
T					
Two witnesses to	signature	:			
i) Signature:		Na	ıme :		
ii) Sianature		M	ame ·		

^DDO/Head of Office

[^]Nomination proposals of **DDO** to be counter signed by Next immediate higher authority

^{*}Note: This column should be filled in so as to cover the whole amount that may stand to the creditof the subscriber in the fund at any time.

If the alternate nominee (col.6) is not a member of the family as provided in **Rule 2** *indicate the reasons.* (Read instruction. 11)

GPF ACCOUNT	NO.:		

III. When the subscriber has no family and wishes to nominate one person.

I, having no family as defined in Rule 2 of the General Provident Fund (Andhra Pradesh) Rules, hereby nominate the person mentioned below to receive the amount that may stand to my credit in the Fund, in the event of my death before that amount has become payable or having become payable, has not been paid:-

			*Contingencies on	Name, address and relationship
Name and	Relationship		the happening of	of the person, if any, to whom
Address of	with	Age	which the	the right of the nominee shall
Nominee	subscriber	_	Nomination shall	pass in the event of his
			become invalid	predeceasing the subscriber.
Name Of the				Name of the Alternate
Nominee:		Years	Read	Nominee(s)(Non-Fanily member
(Sister/Brother/			Instruction	1.Name:
Son-in-law, Etc,)	Relationship		No. 07	Relation: Share:%
(Non-Family Member)			No.07	2. Name:
Full Address:				Relation: Share:%
				3.
,				4.
,				·
·,				Full Address of the Alternate
				Nominee :
				7. 7. 17. 18. 17. 10. 14.
				Note: Read Instruction No.10, 11
Dated:		Place:		_
				Signature of subscriber
			No see a Cille a see le	and the second
			Name of the sub	scriber:
Two witnesses t	o cianoturo:			
Two witnesses to	o signature:			
i) Signature	:	Name	<i>:</i>	
ii) Signature	·	Name	:	

DDO/Head of Office

Anomination proposals of DDO to be counter signed by Next immediate higher authority.

Note: - Where a subscriber who has no family makes a nomination, he shall specify in this columnthat the nomination shall become invalid in the event of his subsequently acquiring a family.

GPF ACCOUNT NO.:						
Form of Nomination						
When the subscriber has no family and wishes to nominate more than one person.						
I. having no family as defined in Rule 2 of the General Provident Fund (Andhra Pradesh)						

I, having no family as defined in Rule 2 of the General Provident Fund (**Andhra Pradesh**) Rules, hereby nominate the persons mentioned below to receive the amount that may stand to my credit in the Fund, in the event of my death before that amount has become payable, or having become payable, has not been paid and direct that the said amount shall be distributed among the said persons in the manner shown below against their names:-

IV.

said persons in the	manner snow	II DEIOW a	iganist then ha	11163	
			*Amount or	**Contingencies	Name, address and
Name and	Relationship		share of	on the	relationship of the
Address of	with	Age	accumulation	happening of	person, if any, to whom
Nominee	subscriber		to be paid on	which the	the right of thenominee
			each	Nomination	shall pass in the event of
				Shall become	his predeceasing the
				invalid	subscriber.
Names Of the					Name of the
Nominee:				Read	Alternate
(Non-				Instruction	Nominee(s):Non-Family
Family					1. Name:
Member) 1.Name:		**		No.07	Relation: Share:%
	Relation.1	Years	Share.1: <i>a</i> %		2. Name:
2. Name:	Relation.2	Years	Share.2: <i>b</i> %		Relation: Share:%
3.Name:	Relation.3	Years	Share.3 : <i>c</i> %		3.
					Full Address of
					the <mark>Alternate</mark>
					Nominee:
Full Address:					
,			Note:		Note: Read Instruction
,			(a+b+c)%		No.10 and 11
,			=100%		

Jate	90:	Place:		
				Signature of subscriber
	CVY		Name of the subscriber:	
Γwα	witnesses to signature:			
ii)	Signature:	Name :		
i)	Name:	Signatu	re:	

DDO/Head of Office

Nomination proposals of DDO to be counter signed by Next immediate higher authority

^{*}Note: - This column shall be filled in so as to cover the whole amount that may stand to the credit of the subscriber in the Fund at any time.

^{**}Note: - Where a subscriber who has no family makes a nomination, he shall specify in this columnthat the nomination shall become invalid in the event of his subsequently acquiring a family. If the nominee (col.1)/ alternate nominee (col.6) is not a member of the family as provided in **Rule 2** indicate the reasons